

MEMORANDUM OF UNDERSTANDING  
BETWEEN  
BOARD OF TRUSTEES FOR FORT LEWIS COLLEGE, AN INSTITUTION OF HIGHER  
EDUCATION AND AGENCY OF THE STATE OF COLORADO, AND COLORADO  
SEMINARY WHICH OWNS AND OPERATES THE UNIVERSITY OF DENVER AND ITS  
GRADUATE SCHOOL OF SOCIAL WORK

WHEREAS, the Board of Trustees for Fort Lewis College ("FLC") and Colorado Seminary (hereinafter "DU") through DU's Graduate School of Social Work (hereinafter "DU-GSSW") have been cooperating in assisting students to enroll and complete a Masters of Social Work in Durango, and

WHEREAS, the two institutions wish to formalize a collaborative program which will benefit participating FLC students by allowing them to complete a Bachelor of Arts in Psychology or Sociology from FLC and a Masters of Social Work from DU-GSSW in five years rather than the traditional six years, and

WHEREAS, such an arrangement will directly support the FLC Five-year Master Plan by providing a direct "pipeline" to an accredited and highly regarded graduate program that is desired by students and which is regularly offered in Durango, and

WHEREAS, DU-GSSW has as part of its role and mission a commitment to deliver programming throughout the state of Colorado, especially in areas with significant underserved populations, and

WHEREAS, both institutions wish to continually update and improve programming options for their students.

NOW, THEREFORE, in consideration of the mutual covenants, conditions, and obligations contained herein, the parties hereto agree as follows:

General Statement of Requirements to be Imposed by FLC

A student must satisfy the general graduation requirements of FLC as well as those of DU-GSSW. A list of these requirements will be found in the current FLC and DU-GSSW course catalogs.

Requirements for Approval into the Cooperative Undergraduate-Graduate program at DU-GSSW

In order for a student to be considered for admission as an undergraduate-graduate candidate at DU-GSSW, the student must have:

1. Completed at least 60 credits at FLC (junior status). The student's acceptance to the undergraduate-graduate program is contingent upon the successful completion of his or her junior year with a minimum 90 credits. Among these 90 credits, all FLC general

education requirements must be completed and specific major courses must be completed;

2. A recommendation from the designated official at FLC who is also the FLC representative on the Four Corners Distance Learning Masters of Social Work Advisory Board; and
3. Satisfied the admission requirements of the DU-GSSW as specified in the DU-GSSW catalog in effect at the time of the student's matriculation in DU-GSSW.

Fulfilling the foregoing requirements only qualifies a student for consideration for admission to DU-GSSW, but does not guarantee admission. Nothing in this MOU shall be construed as granting FLC students any preference for admission to a DU program over any other applicant to such program.

Any FLC student admitted to DU-GSSW as an undergraduate-graduate candidate pursuant to this MOU shall be subject to and abide by all rules and regulations of DU governing undergraduate and graduate students.

For the undergraduate coursework component of the collaborative program with DU-GSSW, FLC students shall pay tuition and fees to FLC as required by FLC. In the fourth and fifth years of the student's matriculation in the collaborative program, FLC students shall pay to DU DU's then current Four Corners Program non-traditional student tuition and any applicable fees in accordance with DU's payment schedule and other applicable payment requirements.

#### Provision for Review

This MOU shall constitute a contractual agreement between the parties. Its terms shall be reviewed annually by the parties, unless and until such time as alternate review arrangements are agreed to by mutual written consent.

#### Provision for Change or Termination

This MOU is subject to change, including through the addition or subsequent deletion of one or more FLC degree programs by mutual written consent of the parties. This MOU may be revoked by either party via written notice to the other party, giving at least two (2) years' notice of intent to terminate MOU, or upon thirty days notice in the event that the non-terminating party loses its academic accreditation. However, it is understood and agreed that any students admitted to the collaborative program or programs that are the subject of this MOU will be allowed to complete such program notwithstanding the termination provisions above, so long as such students are in good academic standing and making measured progress toward program and degree completion.

#### Other Provisions

Each party shall be responsible for its own willful or negligent acts or omissions resulting in any liability, loss, expense (including attorneys' fees and costs of suit) or claims for injury or damages arising out of the performance of this MOU. Notwithstanding any other provision of this MOU to the contrary, no term or condition of this MOU shall be construed or interpreted as a waiver of any provision of the Colorado Governmental Immunity Act, § 24-10-101, *et seq.*, C.R.S., as now or hereafter amended. The parties hereto understand and agree that liability for claims for injuries to persons or property arising out of the negligence of the State of Colorado,

its departments, institutions, agencies, boards, officials and employees, including FLC, is controlled and limited by the provisions of § 24-10-101, *et seq.*, C.R.S., as now or hereafter amended, and § 24-30-1501, *et seq.*, C.R.S., as now or hereafter amended. Any provision of this MOU, whether or not incorporated herein by reference, shall be controlled, limited and otherwise modified so as to limit any liability of FLC to the above cited laws.

It is expressly understood and agreed that the terms and conditions of this MOU, and any rights of action relating to such terms and conditions, shall be strictly reserved to the parties hereto, and nothing contained in this MOU shall give or allow any claim or right of action by any other or third person under this MOU. It is the express intention of the parties that any person other than the parties receiving services or benefits under this MOU shall be deemed to be an incidental beneficiary only.

The Parties hereto are independent contractors of one another and not joint venturers or partners.

Signatures of the Responsible Authorities of the Cooperating Institutions:

**Board of Trustees for Fort Lewis College**

By: Stephen A. Roderick 6/5/09  
Dr. Stephen A. Roderick Date  
Provost

**University of Denver (Colorado Seminary)**

By: Gregg Kvistad 5/6/09  
Gregg Kvistad Date  
Provost

### B.A. Requirements at Fort Lewis College

**Major: Sociology**

**Foundation Year courses to be taken at GSSW & transferred back to complete B.A.**

<b>Qtr</b>	<b>Hrs</b>	<b>Foundations Year</b>	
↓		SOWK 4001-Social Work Skills Across Client S	
↓		SOWK 4020-Social Work Practice	
↓		SOWK 4118-History of Social Welfare and Soc	
↓		SOWK 4132-Multicultural Social Work Practic	
↓		SOWK 4150-Foundation Seminar	
↓		SOWK 4950-Foundation Field Practicum	
↓			
↓		SOWK 4002-Clinical Theories & Practice I	
↓		SOWK 4007-Community Theories & Practice I	
↓		SOWK 4120-Social Welfare Policy	
↓		SOWK 4150-Foundation Seminar	
↓			
↓		SOWK 4950-Foundation Field Practicum	
↓			
↓		SOWK 4003-Clinical Theories & Practice II	
↓		SOWK 4008-Community Theories & Practice II	
↓		SOWK 4201-Research Methods & Design	
↓		SOWK 4150-Foundation Seminar	
↓	6	SOWK 4950-Foundation Field Practicum	
	12		
	6		
	6		
		<b>Concentration Year</b>	
		Track overview course	
		Track advanced skills course #1	
		Track advanced skills course #2	
		Track policy course	
	15	Research course (SOWK 4900)	
	45	Research course (SOWK 4901)	
		Field practicum	
		Elective#1 (within track)	
		Elective #2	
		Elective #3	
		Elective #4	
		<b>Total</b>	

# University of Denver (Colorado Seminary) Graduate School of Social Work MSW Requirements

## B.A. Requirements at Fort Lewis College

### Major: Psychology

#### General Education- gPathways & Institutional requirements

Course or category Course Title

Communication 1 Comp 126 or Comp 150

Communication 2 Select 1 gPathways course

Mathematics Select 1 MA gPathways course

Arts&Humanities Select 2 AH gPathways courses

History Select 1 HI gPathways course

Social&Beh Science Select 1 SS gPathways course

Additional course Select additional course from AH, HI,

SS if needed to bring total credits to 15

Science+Lab Select 1 SC1 gPathways course

Science Select 1 SC2 or SC1gPathways course

PE Activity or ES 100 Select 1 course

Education for Global

Citizenship Select 2 courses

Subtotal: General Education

Psychology Major

Psyc 157 Introduction to Psychology

Psyc 200 Sophomore Seminar

Psyc 241 Basic Statistics

Psyc 301 Psychological Research Methods

Psyc 496 Senior Seminar

"Science" course Select 1 approved course

"Practice" course Select 1 approved course

Psyc Electives Select 18 credits of which 12 are upper

division

18 SOWK 4118 + 4132 +

4120 + 4201 Replaces

2 UD Psyc electives 12

Subtotal: Psychology Major

Free Electives (Must reach min 45 upper div.)

44 SOWK 4001 + 4020 +

29-38 4002 + 4007 + (4150 &

4950)\*3 27

Total 120 45

Note:

Student transferring 60 credits from PCC to FLC for Psyc major will need to complete

Psyc required courses totalling 28 credits, all upper division

Two ECG courses - min 6 upper division credits

Free electives totalling 26 credits of which min 11 must be upper division

Attachment B:

**Date:** March 18, 2009  
**To:** Those Concerned  
**From:** Gregg Kvistad, Provost *GK*  
**Subject:** Approval of Cooperative Undergraduate-Graduate Degree Program Between the Graduate School of Social Work and Fort Lewis College

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I would like to officially notify you of the Faculty and Educational Affairs Committee, the Finance and Budget Committee, and the Board of Trustees approval for the following new program at the Graduate School of Social Work:

- Cooperative Undergraduate-Graduate Degree Program Between the Graduate School of Social Work and Fort Lewis College

Please keep a copy of this memo for your records.

cc: James Herbert Williams, Dean, Graduate School of Social Work  
Julia McGahey, Associate Provost, Budget and Planning  
Lalanya Gamble, University Planning and Budget Analyst  
Jim Moran, Vice Provost for Graduate Studies  
University Communications  
Dennis Becker, Registrar  
Office of Admissions



Office of the President  
2500 Berndt Hall  
1000 Rim Drive  
Durango, CO 81301-3999

970-247-7100 tel  
970-247-7175 fax

Attachment C:

June 9, 2009

Dr. Steve Roderick  
Provost & Vice President for Academic Affairs  
Fort Lewis College

Dear Steve:

At their regular meeting on June 5, 2009, the Board of Trustees for Fort Lewis College approved the following items:

- Academic Program Reviews for 2009-2010
- Memorandum of Understanding Between Fort Lewis College Foundation and the Board of Trustees for Fort Lewis College: Guidelines for Distributing the Earnings of a \$500,000 Endowment Created by a Title III Grant in 1986
- Collaborative Degree Program with the University of Denver Graduate School of Social Work

Sincerely,

A handwritten signature in cursive script that reads "Peggy Sharp".

Peggy Sharp  
Deputy Secretary

UNIVERSITY OF DENVER  
GRADUATE SCHOOL OF SOCIAL WORK  
4 CORNERS PROGRAM  
ADVISORY COUNCIL  
(Update: 7/13/09)

Attachment D:

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## FLC / DU Undergraduate / Graduate Program

### Student Interview

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

E mail: \_\_\_\_\_

FLC Major: \_\_\_\_\_

Bev Chew Meeting: \_\_\_\_ Yes \_\_\_\_ No

Meeting Notes:

Currently Working:

Internship Interests:

\_\_\_\_\_  
Signature

Welcome to the University of Denver Graduate School of Social Work Four Corners Program. The following is a list of program conditions that will be important in your consideration for attending the MSW program. Please review them carefully, initial each item, and place your signature (printed and written) of understanding at the bottom of the page. Thank you.

1. The FLC – DU Cooperative Program will enable you to earn your undergraduate degree in Psychology or Sociology and your Master in Social Work degree in a minimum of 5 years / 150 semester credits. Initial \_\_\_\_\_
2. During what would normally be your senior year at FLC, you will be enrolled at DU. You will NOT be enrolled at FLC this year. As such, you will not have access to FLC student services (e.g. Health Center, Meal Plans, on-campus Housing, Computing Labs, Student Life Center, etc.). Initial \_\_\_\_\_
3. If you do not pass all your Foundation Year MSW courses with at least a C-grade, you may not have sufficient credits to transfer back to Fort Lewis College to complete your B.A. degree. Initial \_\_\_\_\_
4. If you start the DU MSW program but leave without completing it, you may risk losing the credits you have acquired or they may not transfer to another MSW program. Initial \_\_\_\_\_
5. If you are on a federal student loan for your undergraduate program you will need to complete a new FAFSA application indicating that you have been accepted in a graduate program. The amount of your financial aid will change to accommodate your graduate program. You will need to fill out a FAFSA according to the attached schedule. Initial \_\_\_\_\_
6. If you are Native American or on a tuition waiver, you will not be eligible for this waiver as a graduate student at DU. Initial \_\_\_\_\_
7. You will no longer be eligible for health insurance through Fort Lewis College once you become a DU student. There will be other options to cover your health insurance needs. Initial \_\_\_\_\_
8. You are responsible for acquiring all the necessary documentation for your application to graduate school. This will include all necessary paperwork from Fort Lewis College or any other college you have attended (e.g. official copies of transcripts from all colleges ever attended, recommendation letter from FLC Cooperative Program Liaison). Initial \_\_\_\_\_
9. You will need to be available for a 2-3 week fulltime summer session that occurs in late July. Classes these days start at 9:00 am and end at 5:00 pm. Initial \_\_\_\_\_
10. You must be available during the academic year (mid September – end of May) for classes which occur Thursdays 5:30 – 6:30, Friday afternoon 3:00 pm – 8 pm and Saturday from 9:00 am – 4:00 pm. Initial \_\_\_\_\_
11. You will have a 16-20 hour/week field internship from September –May which is a major component of your graduate education. You may do your internship where you work in an appropriate health/human community service agency. Initial \_\_\_\_\_
12. While having a computer and a modem is not a formal admissions requirement, once students are admitted you are expected to have personal, readily available access to computing capability. Even during the admissions process we will be using email to communicate with you, and you must have access to a computer and a high speed (not dial up) Internet connection to complete the program.\* Initial \_\_\_\_\_

13. Access to sufficient computing resources is essential to successfully completing the program. School announcements, course requirements, library resources, and communication with faculty and other students will all be provided through email and web sites. Because this is an off campus program with students away from campus for most components, access to sufficient computing resources is critical to maintain contact with the School. The use of various information technologies (video conferencing, computers, the Internet and so forth) in the MSW program also reflects their increasing use in social work practice, and developing skills in the use of these technologies is one of the goals of the MSW program.)\* Initial \_\_\_\_\_

**I have read and understand these conditions.**

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

If you have any questions, please feel free to contact Wanda Ellingson, LCSW at (970) 247-9773.

(\*Thanks to Michigan State University Distance Education Program material.)

# **COMPLETE BOTH YOUR B.A. AND M.S.W IN FIVE YEARS**

## **Fort Lewis College and University of Denver Graduate School of Social Work Cooperative Undergraduate/Graduate Degree<sup>1</sup>**

### **Summary of Program**

1. Program is open for application by FLC undergraduates majoring in Psychology or Sociology-General Option. Must meet admissions criteria (see below).
2. The first three years in the program, students are undergraduates paying tuition to Fort Lewis College. During this time, at least 90 credits (at least 15 upper division) must be completed including all General Education requirements (lower and upper division), and the specific courses required by the major. See Table next page.
3. In the fourth year of the program, students are at the level of undergraduate senior at FLC but are also DU/GSSW graduate students. They are NOT enrolled at FLC, but are enrolled at DU. At the end of the fourth year, all DU credits (45 quarter hour, 30 semester hour) are transferred back to FLC and used to complete the B.A. degree which is then awarded (August graduation date).
4. In their fifth year students are DU/GSSW graduate students.
5. The DU program is cohort based on a two year cycle. Cooperative program students are only admitted at the beginning of each cohort. Next cycle begins Summer 2010.
6. For their fourth and fifth years, students pay DU Four Corners discounted tuition. The tuition discount is 45% of regular tuition. By FY10 the tuition for the Four Corners is estimated to be \$23,625 (\$525 x 45 credits). Fees are based on an estimated activity fee of \$40 per quarter (\$160 per year) and an estimated technology fee of \$4 per credit hour (\$180 for 45 credit hours).
7. Because the program is greatly discounted, there is no additional DU funded graduate aid. Because the program is greatly discounted, additional gift and/or endowed scholarships are not likely to be awarded by DU. Students are encouraged to seek outside grants, scholarships, and/or tribal funding.

For more information about the FLC requirements, contact Beverly Chew, Psychology, 247-7512, [chew\\_b@fortlewis.edu](mailto:chew_b@fortlewis.edu) or Janine Fitzgerald, Sociology, 247-7063, [fitzgerald\\_j@fortlewis.edu](mailto:fitzgerald_j@fortlewis.edu). For more information about the DU/GSSW Four Corners program, contact Wanda Ellingson, 247-9773, [wanda.ellingson@du.edu](mailto:wanda.ellingson@du.edu).

Applications for the DU/GSSW program starting in Summer 2010 will be available September 1, 2009.

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<sup>1</sup> The program has been approved by both the FLC and DU Boards of Trustees. Final approval for the program is being sought from the Colorado Department of Higher Education at its meeting in September 2009.

## Course Requirements for Cooperative Undergraduate/Graduate Program

Major	Must take at FLC*	DU courses will substitute for
Psychology	<p>Minimum of 90 credits of which at least 15 credits are upper division.</p> <p><b>MUST COMPLETE:</b></p> <ul style="list-style-type: none"> <li>-All General Education</li> <li>-Psyc 157, 200, 241, 301, one Practice course, one Science course</li> <li>-8 credits of Psyc electives of which at least 4 credits must be upper division</li> </ul>	<p>30 credits (all upper division)</p> <p>Specifically:</p> <ul style="list-style-type: none"> <li>-two upper division Psyc electives (8 credits)</li> <li>-Psyc 496 (4 credits)</li> <li>-18 credits upper division Free Electives</li> </ul>
Sociology	<p>Minimum of 90 credits of which at least 15 credits are upper division.</p> <p><b>MUST COMPLETE</b></p> <ul style="list-style-type: none"> <li>-All General Education</li> <li>-Soc 100, 200, 300</li> <li>-12 credits of Soc electives (preferably mostly upper division)</li> </ul>	<p>30 credits (all upper division)</p> <p>Specifically:</p> <ul style="list-style-type: none"> <li>-Soc 315, 320, 421, 496 (20 credits)</li> <li>-10 credits upper division Free Electives)</li> </ul>

\*If some of these credits were transferred in from previous schools, additional limits apply. The applicable rules depend on whether the transferred-in work was from a 2-year or a 4-year school. Consult with the Cooperative Program coordinator and/or FLC Registrar's Office.

## **Admission Process and Criteria**

### **How to apply**

Applicants will use the Four Corners Masters of Social Work application to apply for this program. These applications are available online at <http://www.du.edu/socialwork/admission/msw/fourcorners.html> or in paper copy from the FLC representative on the Four Corners Advisory Council (Beverly Chew) or the Four Corners MSW Director (Wanda Ellingson). A completed Four Corners application includes:

- the Four Corners Master of Social Work Application form
- a Career Goals Statement (form supplied with the admission packet)
- an Experience Summary (may be completed as a part of the online application or using the form that is supplied with the admission packet)
- two official transcripts from all colleges or universities previously attended
- two letters of reference
- a résumé
- a \$60 application fee
- interview with Four Corners MSW Director, Wanda Ellingson
- recommendation from FLC representative on the Four Corners Advisory Council (includes check of graduation requirements)

International students who wish to apply to the Four Corners MSW Program also must submit the following additional materials:

- the International Student Application
- Test of English as a Foreign Language (TOEFL) results
- International students must submit their score from the Test of English as a Foreign Language (TOEFL). A minimum score of 550 (or 213 CBT) is required.

Undergraduate students should apply to the cooperative program during the fall semester of their junior year. Prior to completing the formal application, students should meet with the FLC Cooperative Program liaison for their major (Beverly Chew – Psychology or Janine Fitzgerald – Sociology) to make sure all necessary undergraduate course requirements will be met prior to beginning DU/GSSW coursework. Students should also have an initial meeting with the Four Corners MSW Director, Wanda Ellingson, to make sure they understand the goals, structure, and policies of the Four Corners program.

## When to apply

The application process timeline for the Cooperative Program is

☒ **Early September**

Review description of program and obtain a Four Corners MSW Application form  
<http://www.du.edu/socialwork/admission/msw/fourcorners.html>

☒ **Mid September**

Schedule meeting with appropriate FLC Cooperative Program liaison to review degree requirements.

- Liaison will provide a written recommendation to be included in the formal application.

Schedule meeting with Four Corners MSW Director to discuss the goals, structure, and policies of the program and to review how to complete the MSW Application form.

- MSW Director will provide a summary of the interview to the DU/GSSW Admissions Office.

☒ **October 1**

Deadline for submission of all application materials.<sup>2</sup>

☒ **November 1**

Admissions decision will be made.

	If accepted	If not accepted
Winter semester (Jan to April)	Finish required undergraduate coursework for cooperative program	Continue with normal degree plan for winter semester junior year
Summer	Begin MSW coursework (July 2010)	Optional summer classes
Fall	Foundation Year, con't	Normal FLC Senior year (may wish to begin application to graduate programs)
Winter	Foundation Year, con't	Normal FLC Senior year, con't
Summer	Concentration Year begins FLC B.A. awarded (August 2011)	FLC B.A. awarded once graduation requirements are complete (May or August 2011)
Fall	Concentration Year, con't	
Winter	Concentration Year, con't	
Summer	DU MSW awarded (June 12, 2012)	

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<sup>2</sup> A student who misses this deadline must wait until the normal May 1<sup>st</sup> deadline to submit the application. This means, the student will NOT know about acceptance to the program in time to make decisions about Winter semester FLC coursework.



## Admissions Criteria

In selecting its student body, GSSW seeks individuals who support the school's mission and will advocate, in their subsequent careers, for the values and principles embodied within that mission. Applicants to the Undergraduate – Graduate degree FLC – DU MSW program must have the following **minimum qualifications** to be considered for admission:

- A minimum of 20 semester hours or 30 quarter hours in undergraduate course work in the arts and humanities, social/behavioral sciences and biological sciences. All liberal arts courses counted toward this requirement must have a grade of "C" (2.0 on a 4.0 scale) or better. In addition, applicants must have completed at least one course in English Composition or present evidence of testing out of the English Composition requirement. Applicants to the MSW program who meet the minimum qualifications for consideration will then be evaluated based on the following **preferred qualifications** for admission consideration
- Demonstrated successful academic record with a grade point average of "B" (3.0 on a 4.0 scale) or better as an undergraduate on all work completed at time of application. The 3.0 GPA is not, however, a prerequisite for admission. The reputation of the institution conferring the degree and other factors are considered in evaluating the applicant's academic record. Applicants who apply at the start of their junior year of undergraduate study may be accepted for admission contingent upon completion of this junior year in good standing.

## Essential Abilities and Characteristics

Because the DU Graduate School of Social Work (GSSW) is committed to a program of excellence, students in our program must possess and demonstrate certain personal characteristics, abilities and behaviors necessary for success in the GSSW program. Therefore, students are expected to meet the standards listed on the following pages, both in the classroom and in their field internships, with or without reasonable accommodation for disability.

GSSW does not discriminate on the basis of disability and provides reasonable accommodations to students with disabilities. ***It is the responsibility of the student with a disability, who believes he/she may need reasonable accommodations to meet any of these standards, to contact the University of Denver's Disability Services Program (DSP) at 303.871.2455.*** Early contact by admitted students with the DSP is strongly encouraged to ensure the timely provision of reasonable accommodations to both the classroom and field internship.

### **Empathy**

GSSW students must demonstrate respect in their interactions with fellow students, faculty, staff, clients and others. They must be able to communicate understanding and empathy for clients and their situations, while demonstrating the emotional stability and maturity to maintain appropriate boundaries and client safety.

### **Professional Behavior**

GSSW students must understand and adhere to professional social work values and the NASW Code of Ethics, as well as abide by GSSW policies and procedures. They must exercise adequate self-care to withstand the rigors of graduate school and field internships, and they must be willing and able to use

supervision and criticism constructively. They must demonstrate dependability, punctuality and the ability to appropriately prioritize responsibilities.

### **Integrity**

GSSW students must demonstrate personal and professional integrity in both the academic and field internship settings. They must understand and practice academic honesty, and be willing and able to apply properly the rules of academic referencing and citation. GSSW students are also bound to abide by the University of Denver Code of Student Conduct.

### **Communication Skills**

GSSW students must demonstrate effective oral, written and listening communication skills, including the ability to express ideas clearly, listen objectively and communicate effectively at a graduate professional level, in both academic and field internship settings.

### **Self-Awareness**

GSSW students must be willing to engage in reflective thinking. Reflective thinking includes being able to clearly articulate beliefs, values, attitudes and feelings, and how past experiences affect their thinking, behavior and interactions with others. Students successful in the GSSW program must be willing to examine and change behaviors that interfere with student/client and other interpersonal relationships.

### **Sensory-Motor Abilities**

GSSW students must have sufficient sensory-motor abilities to attend and participate in classes and field internships, acquiring, integrating and applying knowledge through the use of their senses. Students are responsible for providing their own transportation to field internship sites.

### **Cognitive Skills**

GSSW students must demonstrate cognitive skills including short- and long-term memory necessary for the integration, deconstruction, synthesis and summary of new knowledge.

### **Test Scores**

Entrance examinations such as the Graduate Records Examination (GRE) and Miller Analogies Test (MAT) are not required for admission to GSSW.

### **Other Skills**

Entering students should have a basic knowledge of research methods and statistics. They should be competent in the use of personal computers for the purposes of word processing, data analysis, web-based research and electronic correspondence.

### **Technology Requirements**

Since this program will require some online learning, there are additional technology requirements. Students will be expected to have Internet access at home, or at their jobs if employers will allow school work to be completed there. Electronic mail will be used frequently and is considered to be official correspondence among the University, staff, faculty and students. Therefore, students will need to access the Internet and use e-mail on a regular basis. See [www.du.edu/uts/laptops/specgssw.html](http://www.du.edu/uts/laptops/specgssw.html)

## **Contact Information**

**Four Corners MSW Director**

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### Checklist for FLC Graduation Requirements for the FLC – DU Cooperative Program

Student Name: \_\_\_\_\_

ID: \_\_\_\_\_

FLC Major: \_\_\_\_\_

FLC Academic Advisor: \_\_\_\_\_

Prior to beginning the DU/GSSW program in \_\_\_\_\_ (check if yes, add notes as needed)

\_\_\_\_\_ Will all FLC general education requirements be met?

\_\_\_\_\_ Will major requirements be met?

Psyc: 157, 200, 241(or Math 201), 301, one Practice, one Science, one 4 credit upper division Psyc elective,  
and minimum 4 additional credits Psyc electives OR

Soc 100, 200, 300, minimum 12 credits Soc electives (preferably upper division)

\_\_\_\_\_ Will a minimum of 30 credits be completed from Fort Lewis College?

\_\_\_\_\_ Will a minimum of 90 undergraduate credits be completed (FLC and transfer covering all required general education and major courses)?

\_\_\_\_\_ Will a minimum of 15 credits of undergraduate upper division credits be completed?

\_\_\_\_\_ Is student currently in "Good" Academic Standing?

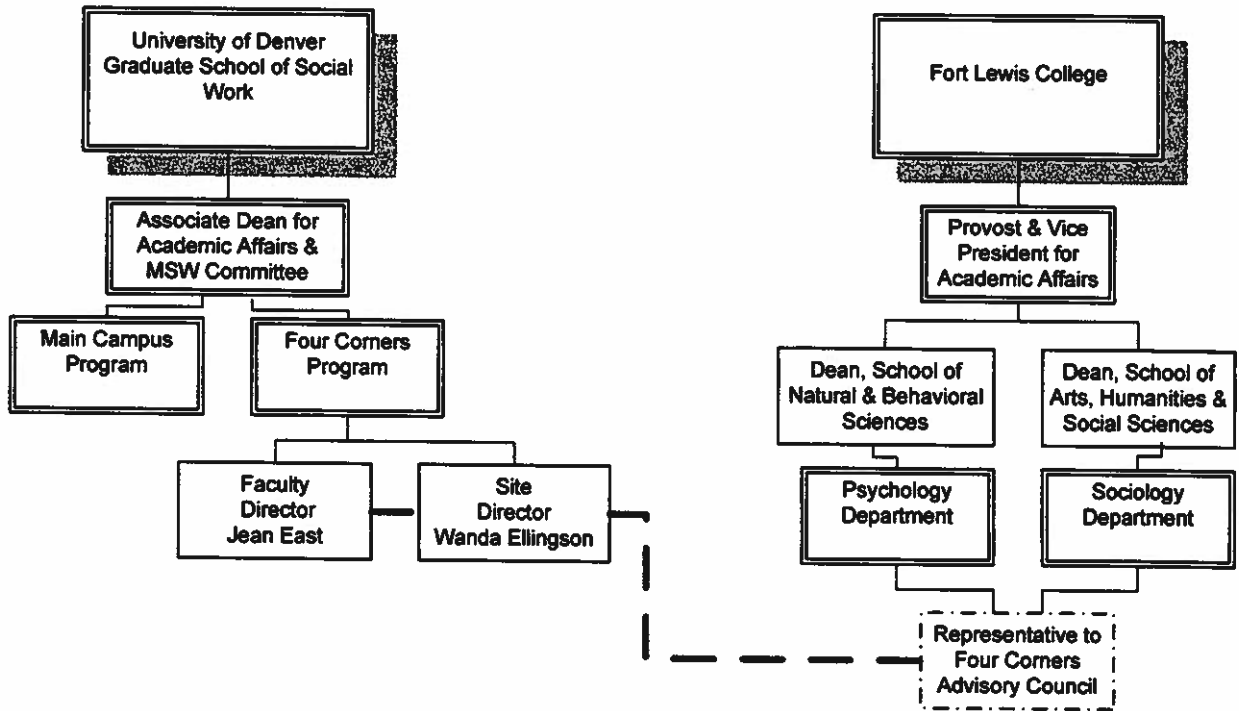
Course plan for current year ("junior year")

Fall semester	Winter semester	Summer semester (May or June)

FLC Cooperative Program Liaison Signature

Date

Organizational Chart





UNIVERSITY OF  
DENVER

Graduate School  
of Social Work

# MEMO

**Date:** March 6, 2009

**To:** University of Denver Faculty & Educational Affairs Committee

**Cc:**

**From:** James Herbert Williams, Dean & Professor

Jean F. East, Associate Professor & Director of Distance Education

**Subject:** Proposal for Undergraduate – Graduate Degree Program

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We are forwarding to you a proposal currently under review of the Graduate Council. Attached are four documents: (1) a summary of the proposal; (2) a proposal that will go to the Colorado Council on Higher Education; (3) financial impact analysis; and (4) a draft copy of the MOU.

This proposal is for a collaboration between Fort Lewis College (FLC) in Durango, Colorado and the DU Graduate School of Social Work and its Four Corners Program. The proposal is not for a new curriculum, but rather for a cooperative undergraduate – graduate degree arrangement that would allow Fort Lewis College students to complete a BA in Psychology or Sociology from FLC and an MSW from DU/GSSW in five years.

As you will see from the attached proposal, FLC is making a change to its curriculum, but GSSW is not. In addition, students will be GSSW students for two years and therefore the DU tuition structure for the Four Corners Program does not change.

The following work has been done in preparation for this project.

- Meetings between Fort Lewis College and GSSW about this potential program have taken place over the last year. FLC involvement has included the Provost, Department Chairs, Registrar, and Director of Financial Aid. DU/ GSSW involvement has included the GSSW Dean, Faculty Director of Distance Education, Clinical Faculty Site Director in Durango, GSSW Registrar, and Director of Admission and Financial Aid. In addition, Dennis Becker and Barbara McFall have been consulted and a joint meeting with registrars and financial aid at both institutions took place.
- At FLC the proposal has received approval from the Psychology and Sociology Departments, approval by the Provost, and approval by the FLC Board of Trustees Academic and Student Affairs committee.
- At DU there has been approval by the GSSW Curriculum Committee and the Faculty. The attached MOU is currently being reviewed by attorneys at both institutions.

**Fort Lewis College and DU/GSSW Cooperative Undergraduate/Graduate Degree  
Financial Impact Analysis  
NOTES**

1. The first three years in the program, students are undergraduates paying tuition to Fort Lewis College.
2. In the fourth year of the program, students are at the level of undergraduate senior at FLC but are also DU/GSSW graduate students. In their fifth year students are DU/GSSW graduate students. A new two-year cohort will begin only every other year starting in FY11.

It is expected that enrollment will slowly decline in the Four Corners program as is; therefore the Fort Lewis College students are expected to help sustain the Four Corners program.

	<u>Two-year Students</u>	<u>Advanced Standing Students</u>	<u>Fort Lewis College Students</u>	<u>Total Four Corners Enrollment</u>
FY10	10	6	0	16
FY11	13	0	3	16
FY12	12	5	3	20
FY13	12	0	4	16
FY14	11	5	4	20
FY15	11	0	5	16

3. All undergraduate tuition is paid to Fort Lewis College.
4. For their fourth and fifth years, students pay DU Four Corners discounted tuition. The tuition discount is 45% of regular tuition. By FY10 the tuition for the Four Corners is estimated to be \$23,625 (\$525 x 45 credits).
5. Because the program is greatly discounted, there is no additional DU funded graduate aid.
6. Fees are based on an estimated activity fee of \$40 per quarter (\$160 per year) and an estimated technology fee of \$4 per credit hour (\$180 for 45 credit hours).
7. Because the program is greatly discounted, additional gift and/or endowed scholarships are not likely to be awarded.

8. No additional faculty will be needed to accommodate the FLC / GSSW program.
9. One additional contract field liaison will be hired at the adjunct rate of \$775 per credit hour for three credit hours per year.
10. A non-appointed staff will require an additional two hours per week at \$16.50 an hour.
11. Miscellaneous office and operating expenses may include copying, postage, long distance telephone calls, and supplies.
12. The program will be marketed with both electronic and print materials.
13. Additional travel funds are being budgeted for the dean and/or faculty to travel to Durango to assist in implementing the program.
14. An additional two hours a month of tutoring at \$25 an hour is being budgeted.
15. Additional library acquisitions will be necessary.